VEHICLE MILEAGE AND MAINTENANCE RECORD

Farm Name:		**Vehicle:**		**Begin Mileage:**	
Address:		**Make:**		**End Mileage:**	
Phone Number:		**Model:**		**Total:**	

MONTH		B U S	P E R	YEAR	ODOMETER READING			FUEL COST	ODO @ FUEL PUR.	MPG	PARKING & TOLLS COSTS	MISC. EXPENSE
DAY	DESTINATION			PURPOSE	BEGIN	END	TRIP					
Forward the balance from the previous page if it is for the same month												
1	Feed Store	x		Farm Supplies	56894	56999	105	$10 / 2.74 GL	56999	15	$1.00	$6.00

	TOTAL MILEAGE	FUEL COST	MPG	P&T COST	MISC. EXP.
Business					
Personal					
Subtotal					
Total					

Prepared by:Good Shepherd Farm Alpacas www.gsfalpacas.com

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MONTHLY VEHICLE INSPECTION CHECKLIST

Walk Around		**Under Hood**		**Body**		**Periodic Maintenance**	**Date:**
Registration Card		Belts		Lubricate (8,000 miles)		Oil Change (4,000 miles)	
Registration Sticker		Coolant		Door hinges			
Insurance Card		Oil Level		Hood Mechanism		Next Oil Change (4,000 miles)	
Inspection Sticker		Transmission Oil Level		Trunk Hinges			
Glass		Brake Fluid Level		Paint		Oil Filter (4,000 miles)	
Tire Condition		Power Steering Level		Rust			
Wipe Blades		Battery Water		Dents / Scratches		Air Filter (12,000 miles)	
Lights		Battery Terminal & Cabl					
Interior Operation		Cleanliness		**Miscellaneous Items to Keep**		Tire Rotation (12,000 miles)	
Wipers		Hose Condition		First Aid Kit			
Turn Signals		Leaks		Road Flares		Front Wheel Bearings (30,000 miles)	
Gauges/ Lights		Listen For New Sounds		Jumper Cables			
Horn				Oil		Lubricate (8,000 miles)	
Heat / Air				Accident Information Card			
Door Locks				Fire Extinguisher		Date of Check:	